



FIELD TRIP FORM

Today's Date: _____ School/Organization Name: _____

School District: _____

Teacher's Name(s): _____

Teacher's Email(s): _____

Phone (day): _____ Phone (evening): _____

Grade Level(s): _____ Date of Event: ____/____/____ *Rain Day Date: ____/____/____

Arrival Time: _____ Departure Time: _____ (Typically 10am-1pm)

Students (\$7/each): _____ # chaperones (\$5/each): ** _____ # Paid Teaching Staff (\$0) _____

Fire Pit (\$20): _____ S'mores (\$0.50/each): _____ # Additional hr(s) (\$2/child/hr.) _____

TOTAL DUE: \$ _____ Invoice Requested to secure PO#: Y or N

A standard field trip is 3 hours long and includes three 50-minute stations and a 30-minute lunch break. Please indicate the combination of learning and play time you wish to include on your field trip. **The combined total should be equal to 3.**

Playtime Sessions (1-2): _____ Learning Sessions (1-2): _____

Please write the lesson title(s) & source selected from the provided curriculum lesson guide. We are happy to choose lesson plans that work well for your grade level and age group. Please indicate "ECO Chooses" below if you would like us to select your lesson plans.

Comments/requests for special arrangements:

Payment is due in full the day of your field trip, unless other arrangements were made prior to your field trip date. Please make check payable to ECO Center. *If we have inclement or rainy weather that prevents use of our outdoor facilities on the day of your scheduled event, you may opt for a reschedule (based on availability). ** The lead teacher is responsible for collecting admission costs for any participating parent chaperone, which will be due the day of the field trip. The number of participating students included on this agreement is used to determine staffing needs. **Refunds are not offered for changes in participants made less than 72-hours from your visit.**